West Virginia Italian Heritage Festival

340 West Main Street
P.O. Box 1632
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www.wvihf.com

MISCELLANEOUS VENDOR APPLICATION AND RULES

1. **A MISCELLANEOUS VENDOR SELLS RAFFLE TICKETS OR HAS A BOOTH FOR GIVE AWAY ITEMS SOLELY FOR COMMERCIAL/ MARKETING PURPOSES FOR THE VENDOR BUSINESS**
2. **THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF EACH TYPE OF PRODUCT SOLD OR DISTRIBUTED ON FESTIVAL GROUNDS.**

Please type or print:

NAME	ADDRESS	PHONE	EMERGENCY CONTACT
			name
BUSINESS NAME			phone
ITEMS TO BE SOLD:			

Please indicate size of street space needed with the guidelines below.

10' x 10' Space **$450.00** $ _____

10' x 20' Space **$600.00** $ _____

2 Separate 10' x 10' Spaces **$700.00** $ _____

Will you require a tent canopy rental? **YES** **NO**

Tent Canopy Rental **$150 per 10X10 space** $ _____
(if you have a 10X20 space you will need two canopies)

Refundable Rental Fee for Extension Chords and Lights: $75 $_____
Fee will be refunded upon return of undamaged WVIHF property*

SUBTOTAL: $ _____

Less 10 % if paid *IN FULL* by May 1, 2017: $ _____

BALANCE DUE: $ _____

****REQUIRED FOR APPROVAL**** **Electrical Hook-Up Requirements: AMPS: _____ VOLTS: _____**

* **New vendors are required to submit a picture of the tent or trailer that will be used**
* **If tent canopy rental is necessary, vendor must submit one-half of the booth rental fee plus the total amount of the canopy rental, with the signed application (full amount due 01MAY17, if utilizing the 10% discount).**
* **Certificate of liability insurance must be submitted with application.**
* **Vendor agrees to provide Italian products for purchase.**
* **Vendor agrees to decorate their booth with an Italian theme.**
* **Failure to comply with rules of application will result in negation of contract and loss of funds that have been submitted.**
* **The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages , negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God**

Once signed and received by this office, this document becomes a legally binding contract.
Emailed contracts with digital signature are acceptable as agreement in terms . Please make a copy for your records.

_____

Vendor Signature **Date**

_____ _____

WVIHF Representative **Date**

For office use only NAME	FOP	DATE	INS CERT	TENT RENT	EXT CORD/ LIGHTS RENT	FOOD PERMIT	CONTRACT NOTES